Tapal No. : Date :



GAYATRI VIDYA PARISHAD COLLEGE OF ENGINEERING

(Autonomous) (Approved by AICTE, Affiliated to JNTUK, Kakinada) Madhurawada, Visakhapatnam-530048.

APPLICATION FOR TRANSCRIPTS OF B.TECH / M.TECH / M.C.A (To be submitted through the Head of the Department)

Name of the Student	:									
Course	:	Branch :								
H.T.No.	:									
Mobile No.	:									

DETAILS OF TRANSCRIPTS REQUIRED

	-								
S.No	Course	Semester	Month & Year	Month & Year	Month & Year	Month & Year			
1	B.Tech. / M.Tech. / M.C.A	I							
2	B.Tech. / M.Tech. / M.C.A								
3	B.Tech. / M.Tech. / M.C.A	III							
4	B.Tech. / M.Tech. / M.C.A	IV							
5	B.Tech. / M.C.A	V							
6	B.Tech. / M.C.A	VI							
7	B.Tech.	VII							
8	B.Tech.	VIII							
1. Total No. of Marks Memos in a set (a) : No. of Sets required (b) : 2. Transcripts of Consolidated Marks Memo (c) : No. of Copies required (c) : Total amount paid towards cost of Transcripts = [(axb)+c] x Rs.30/- = Rs									
SBI Online Receipt Nodt.			dt	(enclo	osed)				
Name of the Bank									
Name of the Verifier:				Signature of Applicant					
Signature:				Date:					

INSTRUCTIONS

- The students who require transcripts shall Email the scanned copy of duly filled in prescribed application for the issue of transcripts to the respective head of the department along with the receipt of necessary fee payment (@ 30 /- per transcript). The amount of fee shall be paid through <u>Online Fee Payment</u> link available in the college website www.gvpce.ac.in.
- 2. The scanned copy of the transcripts will be mailed to respective student.